

**SEMINOLE COUNTY GOVERNMENT
AGENDA MEMORANDUM**

SUBJECT: Contracts and Purchasing

DEPARTMENT: Fiscal Services **DIVISION:** Purchasing and Contracts Division

AUTHORIZED BY: Lisa H. Spriggs **CONTACT:** Ray Hooper **EXT.** 7111

Agenda Date 01/13/04 **Regular** ☐ **Consent** ☒ **Work Session** ☐ **Briefing** ☐
Public Hearing – 1:30 ☐ **Public Hearing – 7:00** ☐

MOTION/RECOMMENDATION:

BACKGROUND:

CONSTRUCTION CONTRACTS

14. **Award Four Additional Contracts under CC-1212-03/PWM – Continuing Contracts for Miscellaneous Seminole County S.H.I.P. Home Repairs, Rehabilitations, and Total Reconstruction Projects to Homes in Partnership, Inc. of Apopka; Hunter-Nelson, Inc. of Orlando; SEMCO Construction, Inc. of Orlando; and Svenson Construction Inc. of Apopka (No change to the not-to-exceed amount).**

Reviewed by:

Co Atty: _____

DFS: _____

Other: _____

DCM: SSW

CM: KG

File No. CFSP00

CC-1212-03/PWM provides for all labor, materials, equipment, coordination, and incidentals necessary for repairs, rehabilitations, and total reconstruction for Seminole County's S.H.I.P. Program for low income housing. This process consists of two (2) parts. Part I (award of a master agreement) pre-qualifies bidders to participate in repairs and renovations for Seminole County's S.H.I.P. Program. Consideration was given to the firm's qualifications, experience, and personnel. Part II (award of a work order for specific projects) requires all successful pre-qualified bidders awarded Master Agreements, to submit bids on specific projects ranging up to \$85,000 each. The Bidder with the lowest priced, best schedule, responsible, and responsive bid will be assigned a work order to perform the job.

This project was publicly advertised as open continuously with the first cut-off for submittals of 8/20/03. Based on the submittals received by 8/20/03, the Board awarded 12 master agreements at their October 14th, 2003 meeting. Considering the amount of work available and the small size (i.e., limited capacity) of the firms under contract, Staff wanted more firms in the available pool of contractors; therefore, Staff left the solicitation open and received four additional submittals. The Review Committee, which consisted of Eugene Chambers, Business Manager, Planning and Development; Diane Ledford, S.H.I.P. Program Manager, Planning and Development; and Colleen Rotella, Community Resources Manager, Planning and Development; evaluated the submittals. All four additional submittals were found qualified.

The Review Committee recommends award of Master Agreements to Homes in Partnership, Inc. of Apopka; Hunter-Nelson, Inc. of Orlando; SEMCO Construction, Inc. of Orlando; and Svenson Construction Inc. of Apopka. The original not-to-exceed amount of \$2,700,000.00 per year for all Contractors remains effective with the work now divided among 16 rather than 12 contractors. The Master Agreements will become effective on the dates of their execution and will remain in effect for a period of three years. At the sole option of the County, the agreements may be renewed for two additional terms not to exceed one year each.

This is a budgeted project and funds are available in account number 120021-150025-8082000. Planning and Development/CDBG Division and Fiscal Services/Purchasing and Contracts Division recommend that the Board authorize the Chairman to execute the four additional Agreements as prepared by the County Attorney's Office.

15. **Award CC-1220-03/TLC – Liftstation Repairs & Refurbishments to Southern Electric Supply Co., Inc. dba Rexel Mader Motor & Control of Sarasota and TLC Diversified, Inc. of Palmetto (Not-to-Exceed \$3,000,000.00 per year for both contractors).**

CC-1220-03/TLC will provide for all labor, materials, equipment, transportation, coordination and incidentals necessary for the refurbishment of water/wastewater

liftstations for 3-years with 2 one-year renewals. Work will be authorized on individual work orders issued on an as needed basis.

This project was publicly advertised and the County received six responses. The Review Committee comprised of Tom Owens, Gary Rudolph, and Marc Maheu, (all of Environmental Services/Water and Waste Water) evaluated the submittals. The Review Committee recommends awards to the lowest and second lowest priced, responsive, responsible bidders, Southern Electric Supply Co., Inc. dba Rexel Mader Motor & Control of Sarasota and TLC Diversified, Inc. of Palmetto. Authorization for services under these agreements shall be in the form of written Work Orders issued and executed by the County and signed by the Contractor. The not-to-exceed amount of the combined agreements is \$3,000,000.00 per year.

Environmental Services/Water & Wastewater Division and Fiscal Services/Purchasing and Contracts Division recommend that the Board approve the project and authorize the Chairman to execute the agreements as prepared by the County Attorney's Office.

16. Approve Amendment 1 to CC-1193-03/BJC – Wilson's Landing Park Construction with Pooley Enterprises, Inc., Orlando (\$73,500.00).

CC-1193-03/BJC provides for all labor, materials, equipment, coordination, and incidentals necessary for the construction of a park facility consisting of site work, drainage, utilities, paved path, parking lot, mooring dock and landscaping.

The solicitation provided a bid alternate for a restroom building which included all water and sewer utilities and sidewalks associated with the restroom. The bid alternate was not included in the award to the low bidder, Pooley Enterprises. Parks and Recreation would now like to add the bid alternate for the bid amount of \$73,500.00. No additional time is needed for the completion of this project. Pooley remains the low bidder when all bids are evaluated including the alternate. The following is a summary of the cost of the contract:

Original Contract Sum	\$195,000.00
Add 1 st Amendment	<u>73,500.00</u>
Revised Contract Sum	\$268,500.00

This is a budgeted project and funds are available in account number 113011-56063000 (Environmentally Sensitive Land, Improvements Other Than Buildings), CIP #DI10441X. Library & Leisure Services/Parks & Recreation and Fiscal Services/Purchasing and Contracts Division recommend that the Board approve the project and authorize the Chairman to execute Amendment #1.

REQUEST FOR PROPOSALS

- 17. Award RFP-4205-03/TLC – Insurance Brokerage Services for Seminole County to Arthur J. Gallagher & Co. – Orlando (6% Commission with a \$100,000 Maximum).**

RFP-4205-03/TLC will provide for an all lines aggregate insurance program including the following coverages: Property, General Liability, Automobile Liability, Public Official's Errors & Omission, Employee Benefits Liability, Crime, and Workers' Compensation. The contract term is five years.

This project was publicly advertised and the County received two proposals, listed alphabetically:

- Arthur J. Gallagher & Co., Orlando
- Marsh, Lake Mary

The Evaluation Committee, which consisted of Linda Eiland, Risk Management; Ann Colby, County Attorney's Office; and Meloney Lung, Administrative Services, evaluated the submittals. The initial evaluation criteria consisted of the following:

- Qualifications of firm, Personnel and Sub-consultants
- Broker Compensation; Disclosure of other revenue
- Services Provided
- Communication
- Program Design/Implementations

Based on the initial evaluations, the Committee interviewed both firms and then requested Best and Final offers from both. Upon evaluating the Best and Final offers, the Evaluation Committee recommends award to Arthur J. Gallagher & Co. of Orlando for their willingness to enter into a five contract at a 6% commission rate and a not to exceed (NTE) cap of \$100,000 per year. Marsh was unwilling to enter into a firm commitment for a five year contract, did not give a NTE cap, and could not provide a fee schedule beyond two years.

Administrative Services/Risk Management and Fiscal Services/Purchasing and Contracts Division recommend that the Board award the project and authorize the Chairman to execute the agreement as prepared by the County Attorney's Office.

PROFESSIONAL SERVICES

- 18. Approve ranking list for PS-5147-03/AJP –Agreement for State Road 434 from Montgomery Road to I-4 (Final Design & Environmental Permitting, Post Design Services) and award a Master Agreement to Inwood Consulting Engineers, Inc., Oviedo (Not-to-Exceed \$1,200,000.00).**

PS-5147-03/AJP will provide various professional services related to Final Design and Environmental Permitting, and possible Post Design Services for State Road 434 from Montgomery Road I-4.

This project was publicly advertised and the County received fifteen submittals (listed in alphabetical order):

- Bowyer-Singleton & Associates, Inc., Orlando;
- CH2M Hill, Orlando;
- CPH Engineers, Inc., Sanford;
- Dyer, Riddle, Mills & Precourt, Inc., Orlando;
- Earth Tech Consulting, Inc., Orlando;
- GAI Consultants, Orlando;
- HNTB Corporation, Orlando;
- H.W. Lochner, Inc., Orlando;
- Inwood Consulting Engineers, Inc., Oviedo;
- Jacobs Civil, Inc., Orlando;
- Lochrane Engineering, Inc., Orlando;
- Mactec Engineering and Consulting, Inc., Orlando;
- Parsons Transportation Group, Inc., Orlando;
- Reynolds, Smith and Hills, Inc., Orlando;
- Wilbur Smith Associates, Orlando.

The Evaluation Committee, which consisted of Antoine Khoury, P.E., Principal Engineer, Public Works; Jerry McCollum, P.E., County Engineer, Public Works; Tom Radzai, Senior Engineer, Public Works; and Co-Co Wu, P.E., Principal Engineer, Public Works evaluated the submittals and short-listed four firms.

The Evaluation Committee interviewed the following four short-listed firms:

- CH2M Hill, Orlando;
- Inwood Consulting Engineers, Inc., Oviedo;
- Parsons Transportation Group, Inc., Orlando;
- Wilbur Smith Associates, Orlando.

Consideration was given to the following criteria:

- Proposed Approach to performing the work;
- Innovative and Cost Saving Ideas;
- Team Experience.

The Evaluation Committee recommends that the Board approve the ranking below and authorize staff to negotiate in accordance with F.S. 287.055, the Consultants Competitive Negotiation Act (CCNA):

1. Inwood Consulting Engineers, Inc., Oviedo;
2. CH2M Hill, Orlando;
3. Wilbur Smith Associates, Orlando;
4. Parsons Transportation Group, Inc., Orlando.

Public Works/ Engineering Division and Fiscal Services/Purchasing and Contracts Division recommend that the Board approve the ranking, authorize staff to negotiate, and authorize the Chairman to execute a Master Agreement as prepared by the County Attorney's Office.

19. **Approve ranking list for PS-5150-03/AJP – Master Agreement for General Environmental Services and award Master Agreements to ECT, Inc. of New Smyrna Beach; EMS Scientists, Engineers, Planners, Inc. of Altamonte Springs; S&ME, Inc. of Winter Springs; and Water & Air Research, Inc. of Gainesville (Not-to-Exceed \$749,000.00/per year for all consultants combined).**

PS-5150-03/AJP will provide various professional services that include Water Quality Monitoring and Analysis, Permitting, Permit Compliance, Mitigation Services, Gopher Tortoise Permitting, Environmental Monitoring, Contamination, Resource Management, and other miscellaneous general environmental services.

This project was publicly advertised and the County received twenty one submittals (listed in alphabetical order):

- ANAMAR Environmental Chemistry, Inc., Gainesville;
- BEM Systems, Inc., Orlando;
- Berryman & Henigar, Inc., Orlando;
- Boyle Engineering Corporation, Orlando;
- Breedlove, Dennie & Associates, Inc., Winter Park;
- Dyer, Riddle, Mills & Precourt, Inc., Orlando;
- E Sciences, Inc., Orlando;
- ECT, Inc., New Smyrna Beach;
- EMS Scientists, Engineers, Planners, Inc., Altamonte Springs;
- Environmental Services, Inc., Merritt Island;
- Evans Environmental & Geological Science & Management, LLC, Altamonte Springs;
- Glatting Jackson Kercher Anglin Lopez Rinehart, Orlando;
- Hartman & Associates, Inc., Orlando;
- HSW Engineering, Inc., Orlando;
- Lotspeich and Associates, Inc., Winter Park;
- LPG Environmental & Permitting Services, Inc., Mount Dora;
- MACTEC Engineering and Consulting, Inc., Orlando;
- PBS&J, Orlando;
- Rare Earth Sciences, Inc., Titusville;
- S&ME, Inc., Winter Springs;
- Water & Air Research, Inc., Gainesville.

The Evaluation Committee, which consisted of Jim Duby, Principal Coordinator, Planning; Mark Flomerfelt, Road & Stormwater Manager, Public Works; Sandi

Hanlon-Breuer, Specialist, Public Works; Ruth Hazard, Principal Coordinator, Environmental Services; Jerry Matthews, Principal Coordinator, Public Works; Kim Ornberg, Principal Engineer, Public Works; and Jim Russell, Principal Engineer, Public Safety evaluated the submittals and short-listed seven firms.

The Evaluation Committee interviewed the following seven short-listed firms:

- ECT, Inc., New Smyrna Beach;
- EMS Scientists, Engineers, Planners, Inc., Altamonte Springs;
- E Sciences, Inc., Orlando;
- MACTEC Engineering and Consulting, Inc., Orlando;
- PBS&J, Orlando;
- S&ME, Inc., Winter Springs;
- Water & Air Research, Inc., Gainesville.

Consideration was given to the following criteria:

- Proposed Approach to performing the work;
- Similar Project Experience;
- Past Performance/Past Record;
- Experience of Firm/Individual.

The Evaluation Committee recommends that the Board approve the ranking below and authorize staff to negotiate with the top four firms in accordance with F.S. 287.055, the Consultants Competitive Negotiation Act (CCNA):

1. EMS Scientists, Engineers, Planners, Inc., Altamonte Springs;
2. ECT, Inc., New Smyrna Beach;
3. Water & Air Research, Inc., Gainesville;
4. S&ME, Inc., Winter Springs;
5. E Sciences, Inc., Orlando;
6. PBS&J, Orlando;
7. MACTEC Engineering and Consulting, Inc., Orlando.

Public Works/ Stormwater Division and Fiscal Services/Purchasing and Contracts Division recommend that the Board approve the ranking, authorize staff to negotiate, and authorize the Chairman to execute a Master Agreement as prepared by the County Attorney's Office.

- 20. Approve ranking list for PS-5151-03/AJP – Master Agreement for Cassel Creek Stormwater Management and Investigation Facility and award a Master Agreement to BCI Engineers and Scientists, Inc., Lakeland (Not-to-Exceed \$250,000.00).**

PS-5151-03/AJP will provide various professional services related to conceptual design of a Regional Stormwater Facility (RSF) that will provide water quality treatment and flood reduction for the Cassel Creek area.

This project was publicly advertised and the County received four submittals (listed in alphabetical order):

- BCI Engineers & Scientists, Inc., Lakeland;
- Boyle Engineering Corporation, Orlando;
- CDM, Inc., Maitland;
- URS Corporation Southern, Orlando.

The Evaluation Committee, which consisted of Mark Flomerfelt, P.E., Roads and Stormwater Manager, Public Works; Regina Lovings, St. Johns River Water Management District; Kim Ornberg, P.E., Principal Engineer, Public Works; Tom Radzai, Senior Engineer, Public Works; Robert Water, P.E., Principal Engineer, Public Works; Dennis Westrick, P.E., PEI Division Manager, Environmental Services; and Tom Ziegler, P.E., St. Johns River Water Management District evaluated the submittals and short-listed three firms.

The Evaluation Committee interviewed the following three short-listed firms:

- BCI Engineers & Scientists, Inc., Lakeland;
- Boyle Engineering Corporation, Orlando;
- CDM, Inc., Maitland.

Consideration was given to the following criteria:

- Proposed Approach to performing the work;
- Innovative Ideas & Solutions;
- Similar Project Experience ;
- Public Involvement;
- Proposed Team Qualifications;
- Overall Quality of Presentation.

The Evaluation Committee recommends that the Board approve the ranking below and authorize staff to negotiate in accordance with F.S. 287.055, the Consultants Competitive Negotiation Act (CCNA):

1. BCI Engineers & Scientists, Inc., Lakeland;
2. CDM, Inc., Maitland;
3. Boyle Engineering Corporation, Orlando.

Funding will be provided by SG471AA executed on September 29th 2003, with St. Johns River Water Management District. Public Works/ Stormwater Division and Fiscal Services/Purchasing and Contracts Division recommend that the Board approve the ranking, authorize staff to negotiate, and authorize the Chairman to execute a Master Agreement as prepared by the County Attorney's Office.

21. **Approve ranking list for PS-5152-03/AJP – Master Agreement for Markham Regional Water Treatment Plant – Phase II Expansion Project and award a Master Agreement to Boyle Engineering Corporation, Orlando (Not-to-Exceed \$1,125,000.00).**

PS-5152-03/AJP will provide various professional services related to the Markham Regional Water Treatment Plant Expansion Phase II construction project.

This project was publicly advertised and the County received eight submittals (listed in alphabetical order):

- Boyle Engineering Corporation, Orlando;
- CPH Engineers, Inc., Sanford;
- Hartman & Associates, Inc., Orlando;
- LBFH, Inc., Orlando;
- Malcolm Pirnie, Inc., Maitland;
- PBS&J, Orlando;
- PEC, Orlando;
- WCG| Neel-Schaffer, Inc..

The Evaluation Committee, which consisted of Bob Adolphe, P.E., Director of Environmental Services; G. Robert Dehler, Principal Engineer, Utilities; Michael Harber, Senior Engineer, PEI; Hugh Sipes, Senior Engineer, PEI; and Dennis Westrick, P.E., PEI Manager, evaluated the submittals and short-listed four firms.

The Evaluation Committee interviewed the following four short-listed firms:

- Boyle Engineering Corporation, Orlando;
- Malcolm Pirnie, Inc., Maitland;
- PBS&J, Orlando;
- PEC, Orlando.

Consideration was given to the following criteria:

- Project Approach – Innovative Solutions;
- Similar Project Experience Relative to Water Quality Issues & Treatment;
- Staff Resources & Project Schedule;
- Project Team & Manager Qualifications including Subconsultants;
- Quality of Presentation.

The Evaluation Committee recommends that the Board approve the ranking below and authorize staff to negotiate in accordance with F.S. 287.055, the Consultants Competitive Negotiation Act (CCNA):

1. Boyle Engineering Corporation, Orlando;
2. PBS&J, Orlando;
3. Malcolm Pirnie, Inc., Maitland;
4. PEC, Orlando.

Environmental Services/ PEI Division and Fiscal Services/Purchasing and Contracts Division recommend that the Board approve the ranking, authorize staff to negotiate, and authorize the Chairman to execute a Master Agreement as prepared by the County Attorney's Office.

22. Approve Amendment #1 to PS-595-01/BJC – Design and Environmental Permitting Services for Cross Seminole Trail North with Inwood Consulting Engineers, Inc., Oviedo (\$14,293.92).

PS-595-01/BJC provides for the design and environmental permitting services for Cross Seminole Trail North. Amendment #1 will provide for revisions to the construction plans required by FDEP, Bureau of Waste Cleanup, due to arsenic found within the trail corridor. The additional cost for the revisions is \$14,293.92. The following is a summary of the cost of the contract:

Original Contract Sum	\$250,000.00
Amendment #1	<u>14,293.92</u>
Revised Contract Sum	\$264,293.92

Funds are available in account 077533-56068000 (Trails Development 2001, Construction and Design), CIP #DI50291X. Public Works/Engineering and Fiscal Services/Purchasing and Contracts Division recommend that the Board approve and authorize the County Manager to execute Amendment #1.

TERM CONTRACTS

23. Award IFB-3079-03/GMG – Term Contract for Drink Vending Machine Services, to Florida Coca-Cola Bottling Co., Orlando (45% commissions on \$1.00 bottles and 35% on \$0.60 cans).

IFB-3079-03/GMG will provide for drink vending machine services for various locations throughout the County.

This project was publicly advertised and the County received three (3) submittals in response to the solicitation. The Review Committee which consisted of Administrative Services/Support Services personnel reviewed the responses and recommends award of the contract to the most responsive and responsible Bidder, Florida Coca Cola Bottling Co., Orlando. Consideration was given to proposed service, past performance, experience and percentage of commission.

The Contractor shall pay to the County a commission of 45% of gross sales for \$1.00 beverages and 35% for \$0.60 beverages. Commissions will be paid on a monthly basis for the term of the agreement in effect for a period of three (3) years with two (2) additional renewable periods of two (2) years each.

Administrative Services/Support Services and Fiscal Services/Purchasing and Contracts Division recommends the Board to award the project and authorize the County Manager to execute the contract as approved and prepared by the County Attorney's Office and pursuant to the IFB documents.

24. Approve Price Increase for A/B-3024-01/JVP – Aerator Services and Pressure Cleaning for the Water and Sewer Division, with AwnClean U.S.A., Inc., Tampa.

A/B-3024-01/JVP provides for pressure cleaning, re-screening of aerators and miscellaneous services for the Water and Wastewater Facilities. Due to changes in the scope of services related to the precautions of the security scrutiny established by the County, AwnClean U.S.A., Inc. has requested a price increase in the unit cost of the cleaning services of the aerators. The price increase reflects changes in the escort, access ladders cut-off, locked enclosure of aerators, and related services and consists of \$50.00 increase each (from \$195.00 to \$245.00 each). The County entered into a contract with AwnClean U.S.A., Inc. in 2001 and since then, the Contractor has maintained the original prices. The proposed prices were found to be fair and reasonable and in line with other municipalities. The estimated annual usage of this agreement is not-to-exceed \$100,000 and this amount is not anticipated to be affected by the increase.

Authorization for performance of services by the Contractor under this agreement shall be in the form of written Purchase Orders issued and executed by the County on an as-needed basis.

Environmental Services/Water and Sewer and Fiscal Services/Purchasing and Contracts Division recommend the Board to approve the increase and authorize the Purchasing and Contracts Office to notify Contractor of such action.

25. Approve an increase to the Not-to-Exceed amount for A/B-3016-01/JVP – Term Contract for FDEP Chemical Sampling, with US Bio Systems, Boca Raton (Primary) and ELAB, Inc (Secondary), Orlando (Not-to-Exceed Amount Increase by \$25,000.00).

A/B-3016-01/JVP provides for Florida Department of Environmental Protection (FDEP) Chemical Sampling for various requirements throughout the County.

Additional funds are needed to cover for upcoming usage due to monitoring requirements by the FDEP and the St. Johns River Water Management District. The following is a summary of the cost of the project:

Estimated Annual Usage:	\$75,072.00
Increase Funds	<u>25,000.00</u>
Revised Annual Amount:	\$100,072.00

The revised estimated amount will cover until the end of the period which ends on June 11, 2004.

Authorization for performance of services by the Contractor under this authorization shall be in the form of written Purchase Orders issued and executed by the County on an as-needed basis.

Environmental Services/Water & Sewer and Fiscal Services/Purchasing and Contracts Division recommend the Board to approve the increase and authorize Purchasing and Contracts Office to notify the Contractors of such actions and authorize the issuance of Purchase Orders on an as-needed basis.

SOLE SOURCE/PROPRIETARY SOURCE

- 26. Approve Sole Source Procurement for one (1) Hawk Extreme Tactical Off-Road Water Tender, with Pierce Manufacturing, Inc., Appleton, Wisconsin (\$392,880.00).**

Pierce Manufacturing, Inc. is the sole source provider of the Hawk Extreme Tactical Off-Road Water Tender requested by the County Public Safety Department. The equipment will also include related fire fighting equipment and Motorola MCS 2000 Smartnet Dispatch Model 3 radio. The equipment was approved through the 2003/2004 budget process and will be used to mitigate off-road fire incidents that are inaccessible through conventional means. The equipment will be delivered within 10-11 months from the issuance of the Purchase Order by the County. The authorized Area Dealer for Pierce Manufacturing, Inc. is Ten-8 Fire Equipment, Sanford.

This is a budgeted item and funds are available in account number 12300-56064200 (Public Safety, Equipment). Public Safety and Fiscal Services/Purchasing and Contracts Division recommend the Board to approve the project and authorize Purchasing and Contracts Office to issue the Purchase Order.

- 27. Approve Sole Source Procurement for “No Smoke” system for fire apparatus, with Ward Diesel Filter, Elmira, NY (\$117,000.00).**

Ward Diesel Filter is the sole source provider of the “No Smoke” diesel filtration system to be installed on fire apparatus as requested by the County Public Safety Department. The authorized Area Dealer for Ward Diesel Filter is Ten-8 Fire Equipment, Sanford. The system is a self contained, fully automatic, diesel filtering system designed to trap potentially hazardous pollutants.

This is a budgeted item and funds are available in account number 056100-56064200 (Fire Rescue Operations, Equipment). Public Safety and Fiscal Services/Purchasing and Contracts Division recommend the Board to approve the project and authorize Purchasing and Contracts Office to issue the Purchase Order.

EMERGENCY PROCUREMENT

- 28. Report of an Emergency Purchase Order (EPO) for fire alarm inspection, testing and repair services, with Signature Systems of Florida, Inc. Casselberry (Not-to-Exceed \$45,000.00).**

The issuance of an Emergency Purchase Order was required to ensure coverage and protection while the new bid IFB-3080-03/GMG is processed and a contract is executed. The opening date of this procurement is January 14, 2004. Immediate action was imperative to avoid possible failure of critical building fire alarm systems; therefore an Emergency Purchase Order was issued.

In accordance with Chapter 220, sec 220.41, an emergency procurement may be processed when it is necessary to maintain vital services. Emergency Purchase Order #20040664 was issued to Signature Systems of Florida, Inc., Casselberry, in the amount of \$45,000.00 on December 16, 2003 to protect County property and life, health, safety and welfare of the community.

OTHER

- 29. Approve and authorize the chairman to sign a no cost agreement with Industrial Engineering Company of Orlando for the removal of two old steam boilers and associated equipment from the Fire/Rescue Training Center.**

During the October 14, 2003 BCC meeting, the Board approved the purchase of a Fire/Rescue Training Center. Work has begun to make improvements to the facility. The building was previously used as an industrial manufacturing plant that included steam generating boilers. These boilers have no value to the County and need to be removed to allow for storage. Preliminary estimates identified costs of up to \$10,000 for removal and disposal of two old boilers and related equipment.

Industrial Engineering Company of Orlando, the original installer of the boilers, has been contacted and has agreed to remove these boilers and equipment at no cost to the County. They will refurbish one of the boilers to use as a mobile spare while servicing other boiler systems. They have provided proof of all necessary insurance coverage, and will leave the facility in broom clean condition. They will also be removing an old double door (necessary to remove the boilers) and installing a new door lintel to allow for a future roll-up door. This will also be a significant cost savings for the County.

No funds are needed for this project. Public Safety/Fire/Rescue and Fiscal Services/Purchasing and Contracts Division recommend the Board to approve and authorize the Chairman to execute the agreement as prepared and approved by the County Attorney's Office.